



MIDDLE SCHOOL APPLICATION STEPS

1. COMPLETE ACADEMIC ASSESSMENT. You will need to submit copies of the following academic information for your student. This information can be scanned and emailed to emilyburgess@nflchurch.com or delivered in person to our Elementary Office. Required documentation includes:

- Copies of last 3 years of report cards
- Copies of last 3 years of standardized test scores
- Any IEP, 504 and/or accommodation plans
- Guidance and Teacher recommendation forms

The guidance counselor and teacher recommendation form will be sent from our Admissions Office to the previous year's teacher(s) and school guidance counselor.

All academic information is reviewed by our admissions committee. Should your student be admissible, our Admissions Office will reach out to you with steps to complete the online application.

2. COMPILE ALL NECESSARY DOCUMENTATION for the application, including:

- Birth Certificate
- State of Florida Immunization records
- School entry physical form signed by pediatrician

All documentation must be in either .pdf or .doc format.

3. COMPLETE THE ONLINE APPLICATION.

****DO NOT COMPLETE THE APPLICATION UNTIL YOU HEAR FROM OUR ADMISSIONS OFFICE****

The application is all electronic, and can be found online on our [website](#). As part of the application, you will need to upload the documents listed above into the application. All documents must be submitted to be able to complete the application. There is a \$200 application fee per student that is paid as part of the application. The application cannot be submitted until the fee is paid.

4. TOUR NFC. You are welcome to tour NFC at any point during the admissions process. Tours are set up on an individual family basis and can be set up through our Admissions Office. More information is on our [website](#).

ATHLETIC INFORMATION

If your student is interested in playing a sport at North Florida Christian, they are required to submit a sports physical and completed consent form. Both a school entry physical form and sports physical form are required to be on file. All athletic forms can be found on our [website](#). Please note that these forms will not be submitted as part of the online application. The Admissions Office will reach out to you with more information on how to submit the required athletic forms.

CLASS SCHEDULES

Our Admissions Office will be in contact with you once we have received and processed your student's application. At that point, we will schedule an appointment with your family to meet with our Guidance Director, who will work with your student to create their class schedule.

For more information or assistance with our application and admissions process, please reach out to Emily Burgess, Director of Admissions, at emilyburgess@nflchurch.com or via phone at 850-386-6327 ext. 195.